



# Employment Application

Position applied for: \_\_\_\_\_

Applicant telephone: \_\_\_\_\_

Social security number: \_\_\_\_\_

Your name, Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Address: \_\_\_\_\_ Are you legally eligible for employment in the USA  
 \_\_\_\_\_ Yes  No  (If yes, verification will be required)  
 \_\_\_\_\_

Are you able to perform the essential functions of the position with or without accommodations: Yes  No

I am seeking a permanent position: Yes  No

If necessary for the job I am able to

Hours able to work:

Do you have MN identification: Yes  No

Work overtime: Yes  No

Date of birth: I will be able to report to work \_\_\_\_\_ days after being notified that I am hired.

Education: Yrs completed Field of study Graduate or degree

High School \_\_\_\_\_

College/University \_\_\_\_\_

Business/Technical \_\_\_\_\_

Military service: Yes  No

Duty/Specialized training: \_\_\_\_\_

References: List two personal references that are not relatives or former supervisors.

Name	Address	Telephone	Occupation	Yrs known
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Employment: List last employment first, include summer and temp jobs. Be sure your experience or employers related to this job are listed here and on page two.

Employer name and address	Position title/Duties/Skills	Start date	End date
_____	_____	_____	_____
Reason for leaving			

Supervisor name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Employment: List last employment first, include summer and temp jobs. Be sure to list skills you developed while working there.

Employer name and address	Position title/Duties/Skills	Start date	End date
_____	_____	_____	_____
Reason for leaving			

Supervisor name: \_\_\_\_\_ Telephone: \_\_\_\_\_